



## MINUTES OF A MEETING OF THE PAROCHIAL CHURCH COUNCIL

held on **Wednesday 13<sup>th</sup> January 2021**  
at 7.00pm via Zoom

**Present:** The Revd Sean Semple (Chairman), Janet Cooper (Churchwarden), John Setchfield (Churchwarden), Anne Morris, Caroline Pascoe, Gerald Altree, Freda Davies, Bryan Jones, Mark Sanderson, Paul Cummings, Paul Eward, Paul Mason, Peter Reynolds, Rachel Lewis, Rosie Winyard, Roy Milnes, Tiffany Jackson, Tim Waters

**1. Chairman's welcome and opening prayers**

The Rector invited the Revd Tiffany Jackson to open the meeting with prayer.

**2. Apologies**

Cllr Rob Taylor and Christine Cattanach. The secretary would contact Clive Beddows in case there were problems with Zoom meetings.

**3. \*Inspiring Faith Portfolio and Inspiring Faith in Schools Portfolios**

to receive a progress report from the Inspiring Faith convenors, Peter Reynolds and Paul Mason

Peter presented his report which detailed areas of work going well, issues which confront us, pointers to the next steps and action underway.

Paul talked about outreach to schools. Brampton Abbots and Oak House Nursery had happily responded to the invitation to contribute to the Advent candle displays in church. Concern was expressed in case Ashfield Park and John Kyrle High School were being missed out but there is contact with Ashfield Park and the Rector is in contact with the JKHS deputy head.

**4. \*Inspiring Hope Portfolio**

to receive a progress report from the Inspiring Hope convenor, Paul Cummings

Paul's report followed a similar pattern to Peter's and he expanded on various aspects of it including the importance of communication, especially during the pandemic. He also emphasised the need to be involved in the work of the Community Development Trust.

**5. \*Inspiring Love Portfolio**

to receive a progress report from the Inspiring Love Convenor, Rosie Winyard

Rosie talked about her report, highlighting the development of Eco-Church by carrying out a survey. There were also opportunities to link up data from the Marriage Ministry to Baptism and Toast.

\* These reports form part of these minutes

**6. Benefice Vision Day – 23<sup>rd</sup> January 2021**

to receive an update from the Rector

The Rector reported that the format of the day had been agreed with the Bishop and Caroline and would last from 10.00am to 12 noon. He hoped that all members of the PCC would sign up for it and encourage others to come too.

**7. Minutes of the last meetings**

to approve as a correct record the minutes of the meeting held on 11<sup>th</sup> November 2020

Proposed: Paul Mason

Seconded: Paul Eward

Unanimous

**It was resolved that the minutes of a meeting held on 11<sup>th</sup> November 2020 be accepted as an accurate record.**

**8. Finance**

i to receive a report from the Treasurer

Roy Milnes presented his report. As expected, due partly to the pandemic, there was a shortfall in the accounts of £45,000. This is not sustainable and ways to prevent this happening again need to be found urgently. The Parish Giving Scheme now has the ability to be used digitally and its use needs to be widely advertised.

It was agreed to set up a Think Tank consisting of Roy, Paul C, Freda, John and Tiffany to come up with solutions and report back to the next PCC meeting.

Donations to other charities.

Paul C had drawn up an application form for nominated charities to complete before being offered funds. Members were asked to nominate preferred charities for a share of the 2020 charitable giving (£3,800) and give details to the secretary in the next seven days. It was felt that these charities should reflect the aims of the Faith, Hope and Love Portfolios.

ii to agree the 2021 fees for occasional services

Paul Cummings explained which fees needed to be agreed (heating, music etc) by the PCC and had worked out figures at a 2% increase rounded to the nearest pound. The fees table had been circulated.

Proposed: Roy Milnes

Seconded: Tim Waters

Unanimous

**It was resolved to increase the fees for 2021 by 2% as shown in the circulated table.**

**9. Mission - Intergenerational Missioner's Report**

to receive a report from Christine

The report was noted.

**10. St Mary's Church building works**

to receive a report and agree any actions arising from it

John Setchfield explained that Phase Three was now almost complete with refurbishment to the chancel door still to be done and problems with the automatic doors in wet weather needing to be resolved. There were no dates for this work yet.

Work to the choir vestry ceiling is needed before it can be used. The structural engineer's report shows that some remedial work to the ringing chamber floor is required (steel inserts adding to the wood) to make it safe.

In addition the ceiling below the floor needs reinstating and there were several options.

It is hoped that a Faculty will not be required for the work which will appear to replace like for like and John has been liaising with the DAC and Archdeacon.

C J Bayliss had provided quotes for the various options.

Proposed: Mark Sanderson

Seconded: Janet Cooper

Unanimous

**It was resolved to accept the quote for Option 4 at a cost of £4,044 subject to a Faculty not being required or Option 1 at a cost of £5,371 if a Faculty was required for Option 4 but not Option 1. It was further resolved to renew the hatch at a cost of £910, monies being taken from restricted funds.**

#### 11. St Mary's Hall

to receive a report and agree any actions arising from it

Bryan Jones reported that the carpet on the landing was in need of replacing. He had received two quotes and recommended that we accept the lower one.

Proposed: Peter Reynolds

Seconded: Freda Davies

Unanimous

**It was resolved to accept a quote for £730 to replace the landing carpet from the Hall Account.**

#### 12. Fundraising Committee

to receive a report from the Fundraising Committee

The Fundraising Committee had met and come up with two events for February and March. Another Come Dine with Me is being planned for Saturday 13<sup>th</sup> February with a Carnival/Shrove Tuesday theme. Three chefs from the congregation will be demonstrating dishes and there will be an opportunity for Masks (Venetian style – not covid style) to be made and worn.

The second event will run right through Lent as you are invited to keep a Count your Blessings Diary and at the end donate to the church the value of your "blessings".

At its meeting, the fundraising committee asked if a third radio mic could be purchased. Sean agreed that this would be most desirable and Mark Sanderson agreed to look into the possibility of requisitioning one.

#### 13. Report from the Deanery Synod

to note the minutes of the last meeting of the Deanery Synod, now called Deanery Gatherings

The report was noted. Sean added that Tiffany had been appointed Chapter Clerk (a role often given to the newest curate) and following Marion Lyons' retirement, a new Deanery Secretary was soon to be announced.

14. **Safeguarding**  
to receive a report and agree any actions arising from it

The report was noted. Most of the members have now completed the minimum C0 training and are welcome to continue to the C1 training. New members who have not yet completed it can get help from Judith the Safeguarding Officer [safeguarding@rossparishes.uk](mailto:safeguarding@rossparishes.uk).

15. **Health and Safety**  
to consider and agree any actions required

Bryan Jones had no new issues to report.  
The spyhole in the office door had been installed and he was waiting for extra lighting outside the office to be put in.

16. **Date of next meeting**
- i to note that the next meeting will take place on Wednesday 10<sup>th</sup> March 2021 at 7.00pm (venue to be confirmed) and
  - ii to note the APCM will take place on Wednesday 12<sup>th</sup> May at 7.00pm (subject to Covid restrictions allowing).
- The dates were noted.

The Rector closed the meeting at 8.27pm with the Grace.

  
10<sup>th</sup> March 2021