

St Mary the Virgin Church, Ross-on-Wye | Church Hire Agreement

St Mary's Church is available for hire to all organisations and individuals for a variety of purposes and we are keen to promote the use of the newly reordered building as a community asset. The standard cost is £20 per hour of hire. You can make a booking by:

- completing the [booking form online](#),
- call us on 01989 562175, or
- by email: administrator@rawchurch.org.uk

By booking St Mary's you are agreeing to the *conditions of hire*.

Conditions of Hire:

We are keen that St Mary's is used by the community for a wide variety of purposes. It is, however, primarily a centre for Christian worship and we ask that you reflect that in your use of the building.

- The PCC - nor its trustees, representatives, employees, or agents - may not be held liable in any way for an occurrence in connection with the event which may result in injury, harm or other damages to your organisation and guests, invited or not.
- The hirer is not covered by the church insurance and you should ensure you have appropriate cover.
- The PCC will not be held liable for any loss or damage to the hirer's property, equipment or effects.
- Parking in the churchyard is very restricted and should be limited to organisers' and disabled parking. It is at the vehicle owner's risk.
- Items of church furniture may only be moved by prior arrangement with a representative of the church. All items are to be replaced at the end of the event.
- The hire does not include the use of the organ and this will only be permitted with the agreement of our organist or director of music and with the payment of an additional fee of £60. Any damage to the instrument will be chargeable, at cost, to the hirer.
- The hirer is responsible for obtaining any permissions or licences that may be needed for their event.
- The church sound equipment and catering facilities are available for use, please contact us to discuss. Some charges may apply to some sound equipment use.
- You should familiarise yourself with the location and workings of fire extinguishers and exit doors prior to the start of the event and provide appropriate and adequate stewarding.
- It is the hirer's responsibility to return the building to its condition prior to the hiring. Any cleaning that is required will be charged at £20 per hour.
- The church is not licensed for the sale of alcoholic drinks. A temporary licence can be obtained from [Herefordshire Council](#)
- The building is a non-smoking area and the hirer should ensure that all areas of the churchyard around the church building are kept clean if used by smokers.
- The PCC reserves the right not to accept any booking.